

Professional Development Committee Mandate

The mandate of the Professional Development Committee is to support and enhance continuing education and training activities for NAAB. The committee will establish a framework for the selection and design of professional development courses to enhance the skill sets of the NAAB members. Specific courses will reflect the upskilling needs of Practising NAAB appraisers or the training of newer members working towards a certification. In both cases the deliverables will form a part of a continuing education program with credits. These will be accomplished chiefly through online professional development workshops but may include onsite face-to-face instruction as well.

The pedagogy for these courses will be based on active student engagement with the course content. The course description will be matched to specific learning objectives based on a combination of instructional methods such as assignments, workshops, and online chats. The learning outcomes will be measured by assessments such as the surveys and reflective pieces.

The content may be delivered in one session or in multiple sessions. If there are multiple sessions the workshops will be created in a flexible manner so that students can work on assignments outside of the classroom or direct webinar situations but with their work being assessed with feedback every week.

The Committee will serve as the professional development advisory body between Practising NAAB Appraisers and the Board of Directors.

All deliverables must be approved by the Board of Directors.

The Committee may establish sub-committees and working teams to accomplish specific deliverables, where approved by the Board of Directors.

Reporting to the NAAB Board of Directors, the Professional Development Committee will also:

Provide background information and recommendations to the Board of Directors on professional development:

- Track trends and provide feedback and suggestions for educational content and professional development topics
- Participate in the analysis of client and PNA input gathered through the engagement activities and make recommendations for professional development
- Research potential presenters and subject matter experts in PNA competency areas and create a roster of expertise by subject matter, that NAAB can draw upon
- Review and assess professional development content, as needed
- Recommend policy for the professional development needs of the membership
- Participate in the design of relevant PNA engagement activities focused on professional development needs, such as survey questionnaires and consultations.

The term for members should be two (2) years.

The Chair should be appointed by the Board of Directors and there should be a Vice-Chair that is a NAAB board member (to act as liaison).

A staff person is an ex-officio member of the committee.