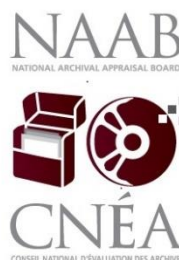


Appraisal Services Fees (effective January 2017)



Honouraria*

Category	Full Day Per Diem	Half Day Per Diem
Dealer	\$600.00	\$375.00
Member	\$450.00	\$300.00
Chair	The member or dealer rate per day or half-day (dealers occasionally chair the panels) plus up to one extra day per day of appraisal [for the drafting of the reports and other administrative tasks]	

* Honouraria are paid directly to the members of the monetary appraisal panels and no portion is retained by NAAB.

** Honouraria does not include meal per diems and other travel expenses. Non-Federal meal and km rates (effective Jan 2019 and may be subject to change without notice): Breakfast \$10.70, Lunch \$10.45, Dinner \$29.35, Incidentals \$11.50, Car/km \$0.455. Federal: travel rates for Federal institutions must be in compliance with Treasury Board Travel Directive: <http://www.njc-cnm.gc.ca/directive/d10/en>

Secretariat Administrative Fee

Category	Full Day	Half Day
LAC	\$420.00	\$225.00
All Other Institutions	\$190.00	\$170.00

The administration fee covers the NAAB's secretariat work including but not limited to:

- Establishing policies and procedures
- Translation
- Coordinating with appraisers
- Verifying and processing the appraisers expense claims
- Bookkeeping
- Issuing cheques to appraisers
- Invoicing the clients/institutions
- Depositing invoice payments
- Banking fees
- Mandatory Federal reporting and other government remittances (tax)
- Managing the financial audit
- Contract management
- Records management

Note: NAAB completes additional administrative tasks to meet LAC's requirements.