



Dear Colleagues:

The National Archives Appraisal Board has been in existence for over thirty years and provides a valuable service to the archival community. To maintain its effectiveness it is important that NAAB continue to respond to the current needs and objectives of the constituency it serves. As a result, in March 2016, a Working Group was established to review NAAB's existing goals, strategies and organizational structure and draft a strategic plan that will ensure NAAB remains a vital and transparent organization. This plan will subsequently be submitted to NAAB's Board of Directors and Secretariat for review and approval.

Areas to be addressed include membership structure(s), professional standards, certification, training and education, succession planning, policies and procedures, financial resources and funding, business development and operational needs.

The members of the working group are as follows:

Karen Teeple (Chair of working group), Director, NAAB, Ontario Region

Jim Burant, Director, NAAB, National Capital Region

Richard Lohead, formerly of Library and Archives Canada, Audio-visual appraiser

Gabrielle Prefontaine, Dean, University Library, University of Winnipeg

Sophie Morel, Archiviste-coordonnatrice, Bibliothèque et Archives nationales du Québec

Dominique Foisy-Geoffroy, Manager, Library and Archives Canada

Christina Nichols, Executive Director, CCA

As part of this process we have developed a brief survey to better understand the use of NAAB's appraisal services by Canadian institutions holding archival records. In the next few days, we will be sending out this survey and would encourage you to take a few minutes to complete it. Your feedback is critical to helping us understand your experience with NAAB and will assist us in determining how we can improve our services.

Thank you.

Karen Teeple  
Chair of the working group